

BOARD OF TRUSTEES MEETING

Darcy Library of Beulah

July 21, 2026

Call to Order: The regular Board of Trustees meeting called to order at 3:31 PM. Those in attendance and constituting a quorum were:

Present: Christy Trigg (Director), Cathy Hahn, Ann Strehle, Betsy Taylor, Susan Wenzlick, Dan Schoonmaker

Absent: Chloe McGehee

Guest: None

Approval of Agenda: Taylor moved to approve the agenda, Hahn supported, the agenda was approved.

Approval of Minutes From the June Meeting (June 9, 2026): Taylor moved to approve the minutes of the previous meeting, Schoonmaker supported, the minutes were approved. *Note: "Ann" should read "Dan" regarding the [SAM.GOV](#) registration.

Treasurer's Report (See corresponding documents)

- Preliminary Financial Statements for the year ending June 30, 2026 were reviewed.
- The net deficit for the year is \$385 compared to the amended budgeted loss of \$9826.
- Bank balances of \$161,551 includes Michigan Class balance of about \$116,551.
 - The Equity (Fund Balance) of \$167,283 reflects the deficit of \$385.
 - Estimated penal fine amount was shown on the balance sheet.
- Unpaid bills (\$2988.40), Paid bills (\$9728.69) since last meeting June 9, 2026.
- Wenzlick moved to approve the financial statement and payment of bills, Taylor supported, motion approved.
- [SAM.GOV](#) E-rate registration approval was received
- Michelle Thompson is working out well
- Pending budget revisions include Property Taxes (+\$2800), Lake Township service agreement (+\$1500), and possible Penal Fine increased amount.

Director's Report (Christy Trigg - Director)

- Inventory and weeding of the collection, making progress
- Policy and Procedures: Immigration Enforcement and Social Media Policy, will need to be reviewed and/or developed after the summer season
- E-rate is all set.
- Rock hit the large window by the front door and broke the glass. Reported to the Sheriff. The cameras were not recording, they have now been adjusted and activated.
- Summer Reading Program is going well, averaging 25 people/week
- Gather 2 Grow is averaging 21 meals per week.
- Job posting received 2 applications for Philip's position.
- Upcoming events and recent events with participation numbers were listed.
- Presented stats regarding patron activity, genre of books loaned, and number of books loaned.
- The Library is very busy!

Committee Reports

Personnel Committee

- Christy interviewed two applicants for the Library Technician position. One declined the position and the second one agreed to be a substitute for workers at the Library.

Building and Grounds

- Rock hit the large window by the front door and broke the glass. Reported to the Sheriff. The cameras were not recording, they have now been adjusted and activated.

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Liaison Report with Friends of the Darcy Library

- No report

Unfinished Business (Tabled)

- **Anishinaabe Land Acknowledgement**
 - Nothing new to report
- **Helen Tanner American Indian Collection**
 - Process of updating the cataloging and referencing is continuing
- **ADA Compliance**
 - No updates
- **Millage Committee**
 - Need to decide a course of action if it does not pass.
- **Platte and Homestead Townships Contract**
 - Will offer contracts similar to the Lake Township contract that will allow residents to access Libby services.
- Hank Bailey is donating a second portrait to the Library. A second contract has been drawn up for this painting.

New Business

- Building Use Policy regarding the Meeting Room needs to be reviewed. An incident occurred that prompted some big feelings.

Other Business

- August 5 meeting at 4pm with the Benzonia Library Board; if the millage does not pass on August 4th, we will meet on the 5th to decide a course of action and options for the November election.

Adjournment:

Schoonmaker moved to adjourn the meeting, Wenzlick supported. Meeting adjourned at 4:27 PM.

Next Meeting: The next regular Board meeting is scheduled for Tuesday, August 18, 2026 at 3:30 PM at the Darcy Library.

Respectfully submitted: Catherine Hahn, Recording Secretary